

Privacy Notice – Visitors

Who are we and what do we do with your personal data?

Geolog International BV (hereinafter also the Data Controller), as the data controller, is concerned with the confidentiality of your personal data and with guaranteeing them the necessary protection from any event that could put them at risk of violation.

How and why the Data collector collects and processes your data?

The information received and processed is:

- name, surname;
- data obtainable from the identity document.

They will be treated for:

Purpose	Legal basis
- fulfillment of safety obligations in the environments in which work activities are carried out - fulfillment of the obligations of prevention and risk management arising from emergency situations Including communication to third parties, such as: - Authorities responsible for the control and supervision of public safety - private entities appointed by the Owner to carry out security activities in the places where he carries out his work activity or which manage, on his behalf, the concierge and surveillance activities	Obligations arising from the applicable legislation
- implementation of procedures for the detection and notification of personal data breaches (data breach)	Compliance with legal obligations (detection and notification of data breach events)

The Owner does not transfer your personal data abroad. Your personal data will not be in any way disseminated or disclosed to unspecified and unidentifiable subjects, even as third parties.

The personal data that concern you and that identify you are necessary for the fulfillment of specific legal obligations to which the Data Controller is bound, which cannot be derogated or ignored.

How and for how long is your data stored?

The processing of data concerning you occurs through both electronic and manual means and tools made available to the subjects who act under the authority of the Owner and for the purpose authorized.

Personal data are stored, if applicable, in electronic archives protected by effective and adequate security measures to counter the risks of violation considered by the Data Controller for the time necessary to fulfill the obligations to which the Data Controller is bound and in any

case for the time included within the minimum term of one day (that of the visit) to the maximum of seven, except in cases where, during your visit, events occur that require the intervention of the competent Authorities, also with the assistance of third parties/recipients who are responsible for the security and prevention activity within the Data Controller's structure to carry out any investigations into the causes that determined the event and for the duration of the same.

Once all the purposes that legitimise the storage of your personal data have been exhausted, the Data Controller will take care to delete them or make them anonymous.

What are your rights?

The rights you are granted allow you to always have control over your data.

At any time and free of charge and without any particular charges or formalities for your request, you can:

- **access**, obtain confirmation of the processing carried out by the Data Controller, access your personal data and know their origin (when the data are not obtained directly from you), the purposes and aims of the processing, the data of the subjects to whom they are communicated, the retention period of your data or the criteria useful for determining it;
- **rectification**, update or rectify your personal data so that it is always accurate and precise;
- **cancellation**, delete your personal data from databases and/or archives, including backup archives, in the event, among others, that they are no longer necessary for the purposes of the processing or if this is assumed to be unlawful, and always if the conditions provided for by law exist; and in any case if the processing is not justified by another equally legitimate reason;
- **limitation of processing**, limit the processing of your personal data in certain circumstances, for example where you have contested the accuracy of the data, for the period necessary for the Data Controller to verify the accuracy of the data. You must also be informed, in appropriate times, when the suspension period has expired or the cause of the limitation of the processing has ceased to exist, and therefore the limitation itself has been revoked;
- **portability**, obtain a copy of your personal data, in a commonly used format, if their processing is based on a contract, consent and with automated tools, in electronic and machine-readable format also for the purpose of transmitting them to another data controller.

The Data Controller shall proceed in this direction without delay and, in any case, no later than one month after receiving your request. The deadline may be extended by two months, if necessary, taking into account the complexity and number of requests received. In such cases, the Data Controller shall inform you within one month of receiving your request and shall make you aware of the reasons for the extension.

For any further information and to send your request write to privacy@geolog.com

How and when can you object to the processing of your personal data?

For reasons relating to your particular situation, you may object at any time to the processing of your personal data if it is based on legitimate interest, by sending your request to privacy@geolog.com

You have the right to have your personal data erased if there is no legitimate reason that prevails over the reason that gave rise to your request.

Who can you complain to?

Without prejudice to any other administrative or judicial action, you may lodge a complaint with the data protection authority, unless you reside or work in another Member State. In this latter case, or if the violation of the legislation on personal data protection occurs in another EU country, the supervisory authorities established therein shall be competent to receive and hear the complaint.